Guests
- Residents are responsible for the actions of their guests.
- Overnight guests may not stay for more than three consecutive nights and no more than three visits per semester.
- Guests are only permitted with consent of the roommate(s).

Substance Use
- The resident agrees to comply with state, county and town laws, regulations, and ordinances as well as college policy regarding the possession or use of alcohol and illegal drugs, and agrees that his/her room shall not be used for any purpose contrary to the intent of such laws, regulations and ordinances. No alcohol is allowed in the public areas. Any violation of drug and alcohol policies may lead to dismissal from college housing. (See the Student Handbook for details.)
- Alcohol is only allowed in the Suites and Apartments and then only if a resident is 21 years of age or older. Those consuming or in possession of alcohol must be of legal drinking age. Apartments and/or Suites of residents who are all minors are to be alcohol-free at all times.
- Empty alcohol containers are not allowed in rooms or common areas if occupants are under the age of 21.
- Common-source alcohol such as kegs and wapatusis are not permitted. Instruments that promote abuse of alcohol such as beer bongs are not permitted and may be confiscated. The playing or being in the presence of a drinking game is also not allowed.
- The selling of alcohol beverages is prohibited.
- Illegal drugs are not allowed on campus at any time. The college reserves the right to refer individuals who are found with illegal drugs to the Sheboygan County Sheriff’s Department for legal action. The misuse of prescription medications, including, but not limited to, sales and distribution is prohibited. The misuse of over-the-counter medications is also prohibited.
- Smoking is not permitted in any campus building.

Solicitation
Solicitation and selling of items in the residence halls must be in accordance with Wisconsin State law and Lakeland policies. No sales or solicitation is allowed outside groups. The college prohibits solicitation, sales or door-to-door canvassing by students or non-students except with the permission of the director of residence life.

Use of Information Technology
Residents are required to comply with college policies for appropriate and fair use as detailed in the Information Technology Use Guidelines. Personal routers are never allowed in the residence halls as they interfere with the wireless system in the halls.

Cell Phones/Electronic Devices
Residents may not capture the image of another student in the residence halls without that student’s permission. Transmission of such images also requires permission from the person.

Gambling
State laws concerning gambling will be enforced. Residents cannot take part in games of chance where money or property has the potential of being won or lost.

Vandalism
Residents or guests of residents cannot destroy, damage, deface or mar property belonging to the college or another student or guest.

Residents who are found responsible for the violation of the following will face severe disciplinary action, which may include removal from the residence halls, suspension or dismissal from the college.
- Tampering with fire sensors, detection or abatement equipment.
- Setting of fires either intentional or accidental.
- Inflicting mental or bodily harm upon another or reckless behavior that could potentially cause harm to another.
- Possession or use of any firearm or other dangerous weapon.
- Possessing, using or intending to deliver illegal drugs or misuse of prescription medications.
- Theft or misappropriation of another person’s or the college’s property.
- Harassment. Harassment is defined as any verbal, written, electronic or physical conduct that a person knows, or has reasonable grounds to know, would intimidate, demean or degrade an individual’s or group’s self-worth or dignity. Behavior that will not be tolerated includes, but is not limited to, physical force or violence, stalking, intimidation and threats.
- Sexual misconduct

Changes to the rules and regulations may be made by the Department of Residence Life during the term of this contract by placing notices on hall bulletin boards or in common areas one week before the changes become effective. In cases where health and/or safety are concerned, such changes may take place immediately.

Dining Services
A food service plan is required for all resident students. Dining Service is available for resident students, but residents are required to show college identification before receiving each meal. Dining Service privileges are non-transferable. An upgrade can be made for an additional charge. No refunds will be made for missed meals due to temporary absence from the residence communities.
Eligibility
Resident must be an enrolled full-time student at Lakeland College. The Department of Residence Life reserves the right to terminate this contract if a resident’s credit load falls below 12 credits.

Residency Requirement
Lakeland college requires that all full-time students under the age of 21 and regardless of ranking must live on campus. The only exceptions will be: (a) if a student is living with a parent; (b) if student is married; (c) if student is a former member of the armed services; or (d) if student is a single parent with a child. If you meet the requirements to live off campus, but sign this contract, it is still a binding contract.

Contract Term
This contract is for the academic year and cannot be terminated at any time unless first approved by the director if residence life.

College Agrees
The Department of Residence Life agrees to provide housing in the residence halls under the conditions of this contract and the Lakeland College Student Handbook.

Resident Agrees
The resident agrees to observe all rules and regulations of Lakeland College found in this contract and the Lakeland College Student Handbook and make timely payment of all housing fees.

Payment/Feeds
The student will pay the college the prescribed room and board rate for each semester during the term of the contract. The initial rates are guaranteed for the academic year, barring extraordinary economic changes. Changes will begin the first day the residence communities officially open. Semester charges for room and board will be billed to the student’s college account in two equal installments, with payments due at the beginning of each semester. Housing agreements are binding for the entire academic year or portion thereof. Failure to complete the agreement for any reason, including suspension or dismissal from the college or residence communities, may result in a forfeiture of all room and board fees plus a $100 contract Breakage Fee. No transfer of the agreement to another student is permitted.

Deposit
All resident students are required to pay a $200 housing deposit. Any fines or charges will be deducted from this deposit. Residents are required to be current with their deposit at the start of each contract period. This deposit, minus fines or charges, will be refunded after the last semester of contracted housing at Lakeland College. If housing is not needed, this deposit is refundable up until July 1st.

Assignment Policy
The Department of Residence Life will not discriminate in room assignments on the basis of race, color, gender, sexual orientation, gender identity, religion, disability, national origin or ancestry. New students who submit applications and pay the appropriate deposit are assigned based on preferences. Failure to honor those preferences does not void this contract. If a resident must be moved to a room where no vacancies exist, the resident must accept a permanent assignment when offered and this contract cannot be voided for that reason.

The Department of Residence Life reserves the right to change hall and room assignments, to assign rooms or to consolidate vacancies requiring a resident to move from a single occupancy of a double room to a double occupancy of a double room in the same hall. The Department of Residence Life also reserves the right to temporarily assign students above the designed occupancy of rooms until permanent space becomes available. This contract is in effect only for signee, and signee cannot sublet any part of the premises.

Hall/Room Changes
All hall or room changes requests must be initiated by filling out a “Room Change Request Form” and be approved by an a professional staff member.

Room Entry
The college reserves the right to enter any room at any time for the purpose of routine maintenance or repairs; inspect the condition, fire hazards, and health and safety regulations; responding to other emergencies, including life and/or health-threatening situations; investigating reasonable information that a crime is being or has been committed; and/or responding to reasonable evidence that a college regulation is being violated.

Contract Termination
A resident wishes to terminate this contract during any part of the academic year must do so in writing by filling out a “Request to Break Housing Contract” form with the Department of Residence Life, and contract will only be terminated once approved. This contract is for the entire academic year and release at semester will only be granted for study abroad participation, entering active duty in the military and/or graduation of resident. This contract may be terminated by the college if a resident falls below 12 credits. The college may also terminate in the event of drug use or the possession of the residence halls early or late leave must have approval from the director of residence life.

Personal Property
Residents are required to move all personal property from their living areas upon checking out of the room. The college reserves the right, without liability, to discard any property left behind after 30 days of the termination of the contract period.

RULES AND REGULATIONS
Students living in residence communities are expected to conform to standards of conduct which are consistent with the educational objectives and priorities of Lakeland College. Respect and consideration for the rights of others and their needs for study time and rest must receive priority over individual desires. The residence life staff is responsible for helping to create an atmosphere conducive to study, enjoyment and learning how to live responsibly with other individuals. Each student is expected to comply with requests from residence life staff and fellows.

Safety and Security
 Residents are not to allow others to use their room keys at any time.
 Room hallway doors and exterior doors are not to be propped open. Tampering with any lock or door is prohibited.
 The tampering or disabling of any fire safety equipment is strictly prohibited.
 Candles, incense, fireworks, smoking, motorized vehicles and flammable/combustible materials are prohibited in all residence halls. Tampering with electrical outlets, cameras or wiring is prohibited.
 Use of drugs is prohibited.
 Building evacuation is required when fire alarms sound.
 Screens must remain on windows at all times. Exposing any item from a window or balcony and/or presence of the roof of any campus building is prohibited.
 College car keys, keys, etc. will not be allowed access. All residents are required to vacate their rooms within 24 hours of their final exam or at posted hall closing time, whichever comes first, unless previous arrangements have been made.

Check-out
Students who leave the residence communities must complete all checkout procedures, clean the room, unit, return all the furniture to its original site/condition and remove belongings from the residence hall within 72 hours of the day the housing community closes at the end of the term. Failure to complete the aforementioned close process may result in a combination of the following charges: a) cleaning fees; b) a $50 improper move-out fee; c) reassembly fees; d) daily room and board rental fees; and e) assessment of storage fees.

Early Arrival/Late Move-out
Unrelated by required by the college, students wishing to arrive on campus before the prescribed move-in date each semester or wanting to stay on campus past the last day of the contracted semester will be required to pay the per day rate. All residents wanting to move into their residence halls early or late leave must have approval from the director of residence life.

Room Use
Residents are responsible for the consistent care and cleaning of their living spaces which includes bedrooms and common spaces. All garbage must be disposed of in a timely and timely manner and in designated dumpsters. Personal garbage may not be disposed of in common areas. Oversized items, like furniture, shall not be disposed of in the dumpsters without approval of the residence life staff. Care shall be taken not to dispose of actively combustible material in the dumpsters.

Room decorating that does not damage walls, furniture, doors, etc. is permitted as long as it does not compromise hall security or safety. Nails, tacks or any items that damage walls cannot be used. Windows or doors cannot be “blacked out” due to safety reasons. Black lights cannot be installed in existing fixtures.

Appliances with open bases or exposed heating elements are not allowed. Air-conditioners are not allowed unless medically necessary and/or approved by the director of residence life. Full-sized refrigerators and freezers are not allowed.

Pets are not allowed except for fish in an aquarium of no more than 20 gallons.

The building of any loft is not permitted.

College-provided furniture or exposed heating elements are not to be removed from the room and stored elsewhere.

Items may not be hung from ceilings, fire sprinklers or sensor outlets. Modifications to walls, ceilings, floors or the ceiling laundry or wall opening of walls is prohibited.

Waterbeds are prohibited.

Patios and balconies can only be furnished with weather-proof furniture. College-owned furniture cannot be used and must be returned to the college at the beginning of each contract period.

Live wreaths and trees are not permitted.

Residents may not paint resident rooms without approved by the director of residence life.

Residents are responsible for any telephone calls made or received on common area college telephone lines.