

Campus Safety & Security Shuttle Service

Operation/Procedure

The purpose of the Lakeland University campus shuttle is to transport students free of charge around campus neighboring communities in a safe and convenient way. Lakeland University, shuttles run year-round except on University observed holidays, and when classes are cancelled because of hazardous road conditions due to inclement weather. All shuttle riders must have their valid LU ID with them at the time of the ride to verify current student status.

Operators

The shuttle operators are interviewed and hired on the three "C's" - Competency, Courteousness, and Caring. Not only are they trained in safe driving habits, but will periodically be monitored for safety, performance, and customer satisfaction.

To Request a Ride

Call the shuttle desk at 920 565-1000 ext. 2623 or ext. 2623 from a campus phone or by emailing your request **24 hours** in advance at LUshuttle@lakeland.edu. The shuttle pick up is located at the Campus Safety & Security Office, also note you may be contacted if a scheduling conflict arises.

Shuttle Operational Hours:

Monday - Saturday 6 a.m. – 2 a.m.

Sunday 6 a.m. – 11 p.m.

Large groups on the shuttles

If you need to travel with a group of six or more people at a time on one of the shuttles, please contact 920 565-1000 ext. 2623 or emailing LUshuttle@Lakeland.edu **48 hours in advance**. Due to shuttle capacity concerns, we encourage the use of alternative transportation for large groups. We serve the entire campus community and our routes are based on average ridership levels.

Passenger Riding rules

- You must have a valid Lakeland University student I.D. ready when boarding the shuttle van/bus. This ensures that the shuttle will remain on schedule and not delay fellow passengers. Operators are instructed to be firm on the ID policy.
- Allow passengers to exit before boarding the van/bus. If you stand to the left of the door, passengers can disembark to the right, and it will reduce boarding time.
- When the seating is at max capacity in the minivan and or mini bus, a 2nd trip will be made after the initial trip. Seating is on a first come first serve basis
- No open food or drink, littering or smoking allowed in the vehicle.
- In accordance with Lakeland University policy, operators will not allow passenger to board and disembark the shuttle unless it is at an established stop.
- Keep your volume down as not everyone shares your interest in music or conversation.
- Passengers ARE NOT ALLOWED TO PLAY MUSIC OUTLOUD WITHOUT USING HEADS PHONES. This is a distraction to the operators. Headphones must also be at a reasonable volume as not to disturb other passengers and or driver.
- Please check for all personal possessions before disembarking the vehicle.
- The shuttle system is intended to transport students, and our highest priority is to ensure passenger safety on every trip. Due to space constraints and safety concerns, children will not be allowed to be transported in shuttle vehicles.
- Please be respectful and courteous to the shuttle operators and other passengers.
- **NOTE:** Lakeland University Shuttle van/bus will not drop students off or pick students up from a private residence, unless the trip is endorsed by the University or authorized by the Director of Shuttle Operations. There are no exceptions.
- **NOTE:** Shuttle operators cannot guarantee that they will be able to standby, due to accommodating schedules for other students.

EVENTS:

Ride-N-Shop

Ride-N-Shop Shuttle service will provide students with access to Walmart, Best Buy (Kohler), and Deer Trace Shopping Center (Kohler) This shopping center contains stores such as Target, TJ Maxx, Boston Store, Game Stop, restaurants and many more during the academic year.

Walmart:

Due to the current campus improvements the shuttle will make trips on a weekly basis to Walmart. Simply sign-up in the Campus Safety & Security office to let us know that you would like to go to the Walmart shopping center.

Deer Trace Shopping Center:

Due to the current campus improvements the shuttle will make trips on a weekly basis to Deer Trace shopping center. Simply sign-up in the Campus Safety & Security office to let us know that you would like to go to the Deer Trace shopping center.

Note: The shuttle's main purpose is to serve students on-campus requests. Therefore, if there are no requests for Walmart or Deer Trace Shopping Center, the shuttle will not make any trip that day.

General Mitchel Airport/Amtrak/Greyhound Transport

One major airport serve the greater Milwaukee area, General Mitchell International Airport. Amtrak & Greyhound also serve the greater Milwaukee area. Lakeland University will provide transportation services to these locations, but ONLY with a two week in advance reservation of departure date. LU students MUST make their reservations two weeks in advance in person as well as provide the shuttle operator with a copy of the confirmed reservations of departure time and as well as arrival time if applicable.

Shuttle operators will not grant any reservations that are not made in the two weeks in advance time frame. Exceptions can only be made by the Director of Campus Safety & Security for exigent circumstances.

<https://www.mitchellairport.com/>

<https://www.amtrak.com/>

<https://us.megabus.com/>

<https://www.greyhound.com/>

Other airport transportation options include:

GO RITEWAY Sheboygan, Manitowoc, Fox Valley area office

1817 Martin Avenue

Sheboygan, WI 53083

920-452-5452 / 800-236-5452

sheb@goriteway.com

Administration and Understanding:

This policy is administered by the Campus Safety & Security office and Shuttle Operations. Questions regarding policy, operations, or schedules should be directed to the Director of Campus Safety & Security/Shuttle Operations.

Amendments or Termination of this Policy:

Lakeland University reserves the right to modify, amend, or terminate this policy at any time.