



Submission Instructions & Review Process: Applications should be submitted at least five business days prior to the proposed date of the demonstration. The University President, the Director of LU Security, the Vice President, and the Academic Vice President or their designees, will consider the content, time, place, and manner of the proposed demonstration and, in their sole discretion, approve, conditionally approve, or deny the application. Requests for additional information about the proposed demonstration may be necessary before a decision can be made; please respond in a timely manner to requests for additional information. Please be prepared to respond to requests for details about demonstration marketing, activities, and so on. I have read, understand, and agree to comply with the statements in this document, the Demonstration Policy, and all other university policies and procedures:

Signature: _____ Date: ____/____/____

Office Use Only-----

Date submitted to DOCS: ____/____/____

Request received by: _____

Request: Approved _____ Denied _____



Demonstration Policy

Policy Statement

The free exchange and expression of ideas are essential to Lakeland University's mission of discovery and dissemination of knowledge through teaching and research. Accordingly, the university's spaces are dedicated primarily for use by the Lakeland University community to further the institution's mission and related teaching, learning, studying, research, academic, extracurricular, student life, administrative, and other supporting activities.

Lakeland University also recognizes that members of our campus community are entitled to freedom of speech and assembly as guaranteed by the First Amendment and other legal authorities. Accordingly, designated outdoor campus spaces may be used to engage in demonstrations and other expressive activities.

Definitions

Demonstration means an event that occurs on university property that is not sponsored by the university or any university unit in which two or more people gather to raise awareness about, or express a viewpoint on, an issue or cause. Demonstrations include, but are not limited to, events such as assemblies, memorials, protests, leafletting, signature gathering, rallies, and sit-ins. Demonstrations also include counterdemonstrations.

University property means all real property, buildings, and facilities owned or controlled by the university.

Scope

Although university property is not a public forum, the university permits responsible and safe demonstrations by current LU students, faculty, administrative employees, and staff employees consistent with LU's mission, intellectual environment, and the content and procedural requirements described in this policy.

This policy does not apply to non-University property, including public sidewalks and parks adjacent to campus. For activities outside of university property, demonstrators should consult with local authorities about applicable regulations.



Demonstration Sponsors

Only an individual who is a current LU student, faculty member, administrative employee, or staff employee may sponsor a demonstration.

Campus units (including colleges and departments) and student clubs and associations may not sponsor, support with university resources, or promote demonstrations, but they may sponsor campus events.

Application to Demonstrate

A current LU student, faculty member, administrative employee, or staff employee who wishes to sponsor a demonstration must (1) apply to demonstrate (application) to the Director for Campus Safety at least five business days in advance and no more than 60 days in advance of a proposed demonstration and (2) respond to requests for additional information in a timely manner. In its sole discretion, the Director for Campus Safety may reduce the five-day requirement.

Off-campus individuals, groups, and organizations may not directly or indirectly submit or arrange for the submission of an application to represent their interests or causes. Similarly, individuals who are current LU students, faculty members, administrative employees, or staff employees may not directly or indirectly arrange for someone else at LU to apply to represent their interests or causes.

The University President, the Director for Campus Safety, the Vice President, the Assistant to the President and general counsel, and the Academic Vice President, or their designees, consider the content, time, place, and manner of the proposed demonstration and, in their sole discretion, approve, conditionally approve, or deny an application prior to the proposed demonstration date. If an application is conditionally approved, the Director for Campus Safety and applicant(s) work together to resolve outstanding concerns before the application can be approved.

Sponsors are subject to a Demonstration Approval Agreement that sets specific requirements for the demonstration and incorporates the standards described in this and other university policies. Sponsors are responsible for overseeing all phases of the demonstration—planning, promotion, staging, clean-up, etc.—comply with the Demonstration Approval Agreement. Any noncompliance with the Demonstration Approval Agreement may result in the revocation at any time of an approved application and cancellation of a demonstration. Noncompliant applicants and organizers may be ineligible to submit a future application.

Demonstrations that do not have an approved application on file with the Director for Campus Safety are prohibited, and demonstrators in attendance will be asked to move to public areas off university property.



Demonstration Participants

Current LU students, faculty, administrative employees, and staff employees who participate in a demonstration do so in an individual capacity and not in an official capacity. Individuals who are not current LU students, faculty, administrative employees, or staff employees may not organize or participate in demonstrations. Demonstrators may be required to verify their eligibility to participate.

Time, Place, and Manner Standards

To maintain an environment conducive to learning, to protect the safety of the campus community and visitors, and to preserve university property, demonstrations must not:

- prevent or disrupt university functions or activities, such as classes, lectures, meetings, ceremonies, performances, other events, or the conduct of university business on university property
- obstruct the legitimate movement of any person or vehicle on university property or access to any university building
- be within 100 feet of another demonstration
- be violent or harassing
- threaten individual or public health or safety
- deface or damage university property or personal property in a manner that requires efforts to return the property to its previous condition
- move through campus (e.g., parades or marches)
- leave items on university property
- involve burning objects or combustible substances
- involve the construction or placement of structures
- use sound amplification equipment
- involve animals other than service animals

Additionally, Demonstrations are prohibited

- within university buildings or facilities, including within outdoor athletic facilities;
- near places where minors and other vulnerable populations are present, including the Cuddle Bugs Daycare, summer youth camps, and the Student Wellness Center;
- in connection with university-sponsored events in campus buildings and locations

Applications for Demonstrations in these areas will be denied.



Enforcement

The university may monitor and record demonstrations for compliance with this and other university policies. Current LU students, faculty, administrative employees, and staff employees who violate this policy may be subject to the university's disciplinary processes. Those who violate federal or state laws or local ordinances may be subject to arrest.

After being directed to leave by authorized university personnel or law enforcement, current LU students, faculty, administrative employees, and staff employees participating in an unapproved demonstration who do not immediately depart may be subject to the university's disciplinary processes and arrested for trespassing. After being directed to leave by authorized university personnel or law enforcement, individuals who are not currently enrolled at or employed by the university and who participate in a Demonstration may be banned from university property or subject to arrest for trespassing.