Lakeland University
Project Screening Questionnaire
For IRB Review

Project Name: _______________________________________________
____________________________________________________________

Primary Investigation & Contact information: _______________________________________
_________________________________________________________

Instructions: All proposals will be reviewed by the IRB under a three-tiered system, with expedited, intermediate or full review. The nature of the project determines the appropriate level of review. For each item in sections A, B, and C, please mark the box (labeled either “Yes” or “No”) that best describes the features of your project. Your responses will determine the level of review and corresponding required forms for project review.

Part A. Does Your Research Involve: Yes No
1. Research conducted in established or commonly accepted educational
   settings, involving normal education practices, such as (i) research on regular
   and special education instructional strategies, OR (ii) research on the effectiveness
   of or the comparison among instructional techniques, curricula, or classroom management
   methods?

2. Research involving the use of educational tests (cognitive, diagnostic, aptitude,
   achievement), survey procedures, interview procedures, or observation of public
   behavior?

3. Research involving the use of educational tests (cognitive, diagnostic, aptitude,
   achievement), survey procedures, interview procedures, or observation of public
   behavior wherein (i) the human subjects are elected or appointed public officials or
   candidates for public office; or (ii) Federal statute(s) require(s) without exception that
   the confidentiality of the personally identifiable information be maintained throughout the
   research and thereafter?

4. Research involving the collection or study of existing data, documents, records,
   pathological specimens, or diagnostic specimens, if these sources are publicly
   available or if the information is recorded in such a manner that subjects cannot be
   identified, either directly or through identifiers linked to the subjects?

5. Research and demonstration projects which are conducted by or subject to the
   approval of Department or Agency heads which are designed to study, evaluate,
   or otherwise examine: (i) Public benefit or service programs; (ii) procedures for
   obtaining benefits or services under these programs; (iii) possible changes in or
   alternatives to those programs or procedures; or (iv) possible changes in methods or levels
   of payment for benefits or services under those programs?

6. Taste and food quality evaluation and consumer acceptance studies, (i) if
   wholesome foods without additives are consumed or (ii) if a food is
   consumed that contains a food ingredient at or below the level and for a use
   found to be safe, or agricultural chemical or environmental contaminant at or below
   the level found to be safe, by the Food and Drug Administration or approved by the
   Environmental Protection Agency or the Food Safety and Inspection Service of the
   U.S. Department of Agriculture?
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<th>Part B. Does Your Research Involve:</th>
<th>Yes</th>
<th>No</th>
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<tr>
<td>1. Access to participants through cooperating institutions, or use of advertisements, letters, announcements, etc. to recruit participants?</td>
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<td>2. Compensation of participants, (e.g. incentive, payment, course credit, etc.)?</td>
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<td>3. Penalties or other disadvantages for those declining to participate?</td>
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<td>4. Collection of potentially sensitive information about participants (e.g., family income, illegal or unethical behavior, health/medical history or practice or access to health care, legal or educational records)?</td>
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<td>5. Videotaping or audio-taping participants?</td>
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<td>6. Collection of information that identifies or potentially identifies individual participants through surveys, interviews, or tests (including demographic and archival data)?</td>
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<td>7. Gathering or recording information in such a manner that participants can be identified, directly or through identifiers linked to them?</td>
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<td>8. Use of instructional strategies that are NOT commonly used and well accepted, or the addition of assessment procedures that are NOT routinely used in established or commonly accepted educational settings?</td>
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<td>9. Inclusion of questions about topics that the participants might consider sensitive or personal (e.g. questions about ethical or religious beliefs, questions about relationships, questions about health practices, or medical history, etc..)?</td>
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Part C. Does Your Research Involve:

1. Use of participants who are 0-17 years of age?

2. Use of participants who are members of a vulnerable population not mentioned above and/or judged to have limited freedom of consent (e.g. prisoners, economically or educationally disadvantaged persons, those with mental or emotional disorders, pregnant women, non-English speakers, elderly, etc.)?

3. Use of participants with whom the researcher has another relationship (e.g. administrator-teacher, teacher-student, psychotherapist-client, supervisor-employee, nurse-patient, professional-client, parole officer-parolee)?

4. Observation of minors (0-17 years of age), where the observer will participate in the activities being observed or utilize survey or interview procedures with minors?

5. Placing participants at risk for criminal or civil liability or damaging the subjects’ financial standing, employability or reputation if their responses were to be disclosed outside the research project?

6. Deception of participants regarding the purposes of the study, procedures, or the meaning of their behavior, performance or findings?

7. Any procedure that could impose stress or expose participants to risks beyond what they encounter in everyday life?

8. Use or presentation of materials that might be considered to be offensive, threatening or degrading?

9. Risk of physical injury or discomfort to participants, including physical exertion beyond normal activity?

10. Manipulation of physiological requirements (nutrition, sleep, etc.) or of ethically sensitive psychological and social variables (sensory deprivation, isolation, stress-self-esteem)?

11. Participants taking internally or, having applied externally, any substances, drugs or other controlled substances?

12. Collection and/or removal of any fluids or tissue from participants?
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NOTE: If you checked “Yes” to one or more questions in Part A and “No” to all questions in Parts B and C., your project may be eligible for expedited review. Please download and complete Proposal Application Form A and attach all instructed documents. You will receive notification of proposal receipt and an IRB decision within 1-2 weeks of submission.

NOTE: If you checked “Yes” to any of the questions in Part B, but “No” to ALL questions in Part C, your project may eligible for intermediate review. Please download and complete Proposal Application Form B and attach all instructed documents. You will receive notification of proposal receipt and can expect an IRB decision within 3-4 weeks.

NOTE: If you checked “Yes” to any of the questions in Part C, your project will likely require full review. Please download and complete Proposal Application Form B and attach all instructed documents. You will receive notification of proposal receipt and can expect an IRB decision within 6-8 weeks.

FINAL NOTE: You will need to submit this completed screening questionnaire along with the completed IRB application.