



TRANSFER GUIDE - ASSOCIATE DEGREE PROGRAMS

MPTC Program: Human Resources

Lakeland University Program: Business Administration with Human Resource Management emphasis

Minimum GPA for admission: 2.0

Review Date: 3/8/2021

General Education Courses					
Technical College			Lakeland		
Course No.	Course Title	Credits	Course No.	Course Title/Field	Credits
801-136	English Composition	3	GEN110	Composition I	3
890-101	College 101	2	GEN103	College Success Seminar	2
801-196	Oral and Interpersonal Communication	3	COM111	Fundamentals of Public Speaking	3
804-107	College Mathematics	3	MAT130	Intermediate Algebra	3
809-199	Psychology of Human Relations	3		A social science course	3
809-166	Introduction to Ethics: Theory & Application	3	PHI232	Ethics/ A Religion/Philosophy course	3
809-196	Introduction to Sociology	3	SOC100	Introduction to Sociology/a Social Science course	3
Total general education credits earned:		20	Total general education credits accepted:		20

Occupational Courses					
Course No.	Course Title	Credits	Course No.	Course Title	Credits
102-110	Introduction to Business	3	BUS150	Pathways to Success: an Introduction to Business	3
103-159	Computer Literacy- Micorsoft Office	1		An elective course	1
196-193	Human Resource Management	3	BUS380	Human Resource Management	3
101-141	Payroll Accounting	3		An elective course	3
106-135	Business Media Mangement	3		An elective course	3
106-182	Information Management	3		An elective course	3
102-115	Business and Employee Relations	3		An elective course	3
196-136	Safety in the Workplace	3		An elective course	3
196-164	Personal Skills for the Workplace	3		An elective course	3
102-120	Principles of Management	3	BUS330	Management Principles	3
116-152	Orientation and Training	3		An elective course	3
116-154	Recruiting and Hiring	3		An elective course	3
196-134	Legal Issues in the Workplace	3		An elective course	3
105-150 -OR- 105-152	Business Practice Firm -OR- Business Practicum	3	BUS 408*	Internship in Human Resource Management	3
116-156	Compensation and Benefits	3	BUS467	Compensation and Benefits	3
Elective credits allowed:					
Total of Occupational/Elective		43	Total of Occupational/Elective		43
Total transferable credits:		63	Total transferable credits:		63

NOTE: Transfer credits noted assume completed Associate's Degree.

***Dependent upon course chosen**

Courses needed to complete degree at Lakeland University:

Course No.	Course Title	Credits
GEN112	Composition II	3
GEN3XX	a CORE II class	3
GEN4XX	a CORE III class	3
ACC210	Financial Accounting Principles	3
ACC220	Managerial Accounting Principles	3
BUS301	Management Information Systems	3
BUS340	Principles of Business Finance	3
BUS410	Business Law I	3
BUS491	Business Policy and Strategy (WI)	3
ECN230	Principles of Microeconomics	3
ECN235	Principles of Macroeconomics	3
MAT220	Probability and Statistics	3
MKT350	Marketing Principles	3
Human Resource Management Emphasis		
Choose two of the following three options*		4 to 7
BUS466	Human Resources Development	
BUS468	Employee and Labor Relations	
EXP 100 & BUS 408	Professional Protocol (1 sem hr) AND Internship in HR Management (3 sem hrs)	
Elective credits needed to reach 120 minimum		11 to 14
Total credits needed to complete degree with Lakeland University:		57