



TRANSFER GUIDE - ASSOCIATE DEGREE PROGRAMS

Northwood Tech Program: Human Resource Management 2021-2022

Lakeland University Program: Business Administration - Human Resource Management Emphasis 2021-2022

Minimum GPA for admission: 2.0

Review Date: 8/17

General Education Courses					
Technical College			Lakeland		
Course No.	Course Title	Credits	Course No.	Course Title/Field	Credits
10-801-196	Oral/Interpersonal Communication --OR--	3	COM 111	Fundamentals of Public Speaking	3
10-801-198	Speech				
10-801-136	English Composition 1	3	GEN 110	Composition I: Academic Writing	3
10-804-123	Math with Business Applications	3		An elective course	3
10-809-188	Developmental Psychology --OR--	3	PSY 330	Human Growth & Development	3
10-809-198	Introduction to Psychology		PSY 200	General Psychology	
10-809-195	Economics	3	ECN 235	Principles of Macroeconomics	3
10-809-196	Introduction to Sociology	3	SOC 100	Introduction to Sociology	3
Total general education credits earned:		18	Total general education credits accepted:		18

Occupational Courses					
Course No.	Course Title	Credits	Course No.	Course Title	Credits
10-103-106	MS PowerPoint	1		An elective course	1
10-103-146	MS Word A	1		An elective course	1
10-105-123	Business Skills	1	BUS 150#	An elective course	1
10-116-100	Human Resource Management	3	BUS 380	Human Resource Management	3
10-196-145	Contemporary Business for Supervisors	2	BUS 150#	Pathways to Success: An Introduction to Business	2
10-196-199	Ethics in Business	3	PHI 232	Ethics	3
10-103-151	MS Excel A	1		An elective course	1
10-103-152	MS Excel B	1		An elective course	1
10-116-102	Employment Law	3		An elective course	3
10-196-108	Customer Service	1		An elective course	1
10-101-176	Financial Accounting 1A	2		An elective course	2
10-116-103	Compensation Management	3	BUS 467^	Compensation and Benefits	3
10-116-104	Recruitment and Selection	3		An elective course	3
10-116-105	Employee Relations and Labor Law	2	BUS 468*	Employee & Labor Relations	2
10-196-138	Conflict Resolution and Confrontation Skills	1	BUS 468*	Employee & Labor Relations	1
10-116-101	Introduction to Payroll and HRIS	3		An elective course	3
10-116-106	Orientation and Training	3		An elective course	3
10-116-107	Benefit Administration	3	BUS 467^	Compensation and Benefits	3
10-116-108	Human Resource Capstone	3		An elective course	3
10-196-136	Safety in the Workplace	3		An elective course	3
Total transferable credits:		43	Total transferable credits:		61

NOTE: Transfer credits noted assume completed Associate's Degree.

- *Both are needed to fulfill requirement
- ^Both are needed to fulfill requirement
- # Both are needed to fulfill requirement

Courses needed to complete degree at Lakeland University:

Course No.	Course Title	Credits
GEN 112	Composition II: Argumentation & Research	3
GEN 3XX	CORE II: Exploring the Human Condition	3
GEN 4XX	CORE III: Shaping the Future	3
ACC 210	Financial Accounting Principles	3
ACC 220	Managerial Accounting Principles	3
BUS 301	Management Information Systems	3
BUS 330	Management Principles	3
BUS 340	Principles of Business Finance	3
BUS 410	Business Law I	3
BUS 491	Business Policy and Strategy (Writing Intensive)	3
ECN 230	Principles of Microeconomics	3
MAT 220	Probability & Statistics	3
MKT 350	Marketing Principles	3
Human Resources Management Emphasis: Choose 1 of 2		3 to 4
BUS 466	Human Resource Development	
EXP 100 & BUS 408	Professional Protocol (1 semester hour) & Internship in HR Management (3 semester hours)	
Electives needed to reach the 120 credit minimum:		16 to 17
Total credits needed to complete Lakeland University degree:		59